



Time (CEST)	<u>Draft</u> programme
	MORNING SESSION
10:00 - 11:00	Opening of the morning session Flash talks about experiences with hybrid events
11:00 - 11:20	Coffee break
11:20 - 12:20	Preparing/Attending different types of hybrid sessions <i>In this session, we will work in small groups to dissect different types of sessions in a scientific event that can be organised hybrid, e.g. poster presentation, hands-on tutorials, brainstorming sessions. Participants will rotate to share challenges, solutions and improvements.</i>
12:20 - 13:00	Reporting back from the breakout rooms and group discussion Wrap up and outlook of afternoon session
13:00 - 14:30	Lunch break
	AFTERNOON SESSION
14:30 - 14:50	Opening of the afternoon session Summary of the morning session
14:50 - 16:30 (break included)	Making your hybrid event successful <i>In this session, we will focus on an event we are familiar with, and how it would run hybrid. Each breakout room will work on a different topic based on the key areas of interest identified, e.g. scientific delivery, technical aspects, networking, risk management of hybrid events.</i>
16:30 - 17:00	Reporting back from breakout rooms and group discussion Wrap up & next steps
17:00	End of workshop